



2024 Grade 5 and 8 MCAS STE Pilot Testing Schedule and Administration Deadlines

Spring 2024 MCAS STE Pilot Tests for Grades 5 and 8		
PBT available as an accommodation		
<i>Before Testing</i>	Test Administrator Training Session Webinar	January 19
	Complete the pre-administration SR/PNP process ¹	January 22–February 2
	Extended pre-administration SR/PNP window for CBT	February 5–April 22
	Receive manuals and PBT materials for accommodations	April 9
	Precache operational test content for spring 2024 testing (optional; see recommendations on precaching)	Test content will be available for precaching on April 16, but schools should not precache until one week prior to the start of the testing window ²
	If necessary, order additional manuals and PBT materials for accommodations, and report packing discrepancies for PBT shipments	April 9–19
<i>Test Administration</i>	STE pilot testing window (grades 5 and 8)	April 23–May 24
<i>After Testing</i>	Deadline for updating SR/PNP information, if necessary	May 28
	Mark students’ tests complete, if necessary	May 28
	Deadline to complete the PCPA (one combined PCPA for all subjects and grades tested in the school)	May 28
	<i>(PBT only)</i> Pre-scheduled UPS pickup (and deadline) ³	May 29

¹ Schools must complete the SR/PNP by this date in order to receive an initial shipment of manuals as well as PBT materials for students who require them. Schools will not receive Student ID Labels (PBT) for students registered in PAN after this initial SR/PNP deadline. Any updates to the SR/PNP for PBT materials after the initial SR/PNP deadline will need to be made in PAN, and PBT materials must be ordered [online](#) during the additional materials window.

² Additional tasks prior to CBT include creating PAN Sessions at least 2 weeks prior to testing, preparing PAN Sessions 2 days before testing, and starting PAN Sessions 1 day prior to testing.

³ A UPS driver will automatically come to each school to pick up materials on the date listed in the calendar. However, schools are encouraged to return materials once testing has been completed.